

401

CITY OF KENMORE, WA COMMERCIAL AND MULTI-FAMILY CHECKLIST

18120 68th Ave NE, Kenmore, WA 98028

425-398-8900

www.kenmorewa.gov

Staff use Area	Permit Number: _____																																																						
	Project Number: _____																																																						
	Related Permit(s): _____																																																						

Date Stamp																																																							
1	A Permit Application needs to be completed and submitted with this checklist. This checklist identifies the minimum requirements and number of copies the applicant must submit for the City of Kenmore to accept the application. Should any of the following minimum items not be provided, the application will not be accepted at the counter. Acceptance does not deem the application complete.																																																						
2	Property Address: <u>6525 N.E. 175th Street</u> <u>Kenmore, WA 98028</u> Project Name: <u>SR520 Evergreen Point FBL Project – Kenmore Support Yard</u> Zoning: <u>Regional Business</u>																																																						
3	<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 40%;">Type of Work (check all that apply)</th> <th>Description</th> </tr> <tr> <td><input checked="" type="checkbox"/> New Building <small>DRT</small></td> <td>Temporary Casting Slabs and Roof Structure</td> </tr> <tr> <td><input type="checkbox"/> Addition to Existing Building <small>DRT</small></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Change of Occupancy Group <small>DRT</small></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Change of Occupancy Use <small>DRT</small></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Interior Alterations</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Exterior Alterations</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Repair</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Existing Building</td> <td></td> </tr> </table>							Type of Work (check all that apply)	Description	<input checked="" type="checkbox"/> New Building <small>DRT</small>	Temporary Casting Slabs and Roof Structure	<input type="checkbox"/> Addition to Existing Building <small>DRT</small>		<input type="checkbox"/> Change of Occupancy Group <small>DRT</small>		<input type="checkbox"/> Change of Occupancy Use <small>DRT</small>		<input type="checkbox"/> Interior Alterations		<input type="checkbox"/> Exterior Alterations		<input type="checkbox"/> Repair		<input type="checkbox"/> Existing Building																															
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6	Total Estimated Project Cost: <u> N/A </u> King County's Assessor's Office Valuation of the Structure: <u> N/A </u>																															
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8	Base height allowed per KMC	Allowed height increase for setbacks	Maximum height of building allowed	Benchmark location and description	Benchmark elevation	Finished floor elevation	Average finished grade	Highest point of roof	Building height																							
	60-80 FT	N/A	60 FT	GP17522-236	33.606	30.6	30.6	80.6	50 FT																							
9	State Building Code Edition: <u> 2009 International Building Code </u> Automatic Sprinkler System: N <input checked="" type="checkbox"/> , Y <input type="checkbox"/> ; Type: <u> N/A </u> Used for 1-hour fire-resistive substitution: N <input type="checkbox"/> , Y <input type="checkbox"/> Building is designed as Non-separated uses: N <input type="checkbox"/> , Y <input type="checkbox"/> : Building is designed as Separated uses: N <input type="checkbox"/> , Y <input type="checkbox"/>																															
10	Mechanical included in project: N <input type="checkbox"/> , Y <input checked="" type="checkbox"/> Plumbing included in project: N <input type="checkbox"/> , Y <input checked="" type="checkbox"/> Note: A separate permit is required for mechanical and/or plumbing. Please complete and submit the mechanical and/or plumbing checklist. If these systems are not included with this submittal they will need to be listed as a deferred submittal on the plans.																															
11	Green Certification Level: <u> N/A </u>																															
<p>Submittal Requirements: Applicant, please check each box under the applicant heading on this checklist to confirm items included in your submittal. If you think an item is not applicable, you must contact the appropriate department prior to your intake, to have the item(s) initialed as not required.</p> <p># of Copies: The first number is the amount of copies required for new, addition, change of group or use, and the second number is the amount of copies required for interior work or repairs to structures.</p>																																
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The minimum scale for drawings is 1/4" = 1 foot for architectural and structural plans (1/8" = 1 foot for large buildings) and 1 inch equals 20 feet for civil plans.																																
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	<ul style="list-style-type: none"> ▪ Building Height ▪ State Building Code edition ▪ Allowable building area calculation ▪ Design method (Separated Uses or Non-separated Uses) ▪ List of Accessory Use and/or Incidental Use areas ▪ Sprinkler System Type and specific allowable reduction or increase used ▪ Occupant load ▪ Number of Exits ▪ Common Path of Travel Distance ▪ Exit Access Travel Distance ▪ Exit width ▪ Fire-resistance rating requirements ▪ Minimum plumbing fixture calculations 	
	Appl. Staff	# of Copies
14	<input checked="" type="checkbox"/> <input type="checkbox"/> Site Plan with:	6/0
	<ul style="list-style-type: none"> ▪ North Arrow ▪ Property lines ▪ Area of lot in square footage or acres ▪ Existing and proposed impervious surface area calculation ▪ Existing topography contours at 5 foot maximum increments ▪ Location, dimension and use of existing and proposed easements ▪ Location of public and private streets surrounding and within the property ▪ Locations of all curb cuts and/or access of public right of way ▪ Locations of existing/proposed fire hydrants or distances to existing fire hydrants off site. ▪ Types of surface proposed, landscaping materials and finished grades ▪ Parking facilities layout and lighting, including garbage and recycle container location and screening plan, accessible parking elements and emergency vehicle access. ▪ Pedestrian circulation throughout site ▪ Location and dimensions of proposed building(s) including distance to property lines ▪ Location and dimensions of existing structures including retaining walls ▪ Finish floor elevation ▪ Roof overhangs of existing and new buildings ▪ Exit discharge ▪ Existing and proposed location of sanitary side sewer, septic tanks, drain fields, water service, wells, storm drainage lines and systems, electrical service entrance, and connections to existing systems. ▪ When present, show environmentally sensitive areas on site, adjacent to or within 200 feet of property (such as wetlands, streams, rivers, lakes, steep slopes, seismic and erosion hazard areas). Show buffers and building setbacks. ▪ Show all significant trees on the property and on or near the adjacent right-of-way and provide a tree protection plan prepared by a qualified tree protection professional. 	

			# of Copies
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Construction Plans - Consisting of Items 15 through 19			
			5/2
15	<input type="checkbox"/>	<input type="checkbox"/>	Complete Floor Plans of Each Floor and Basement with: <ul style="list-style-type: none"> ▪ Wall/partition location and type ▪ Door and window size and locations ▪ Room/area use(s), area and occupant load ▪ Location of stairways, ramps and guards ▪ Means of egress ▪ Incidental rooms designated ▪ Accessory rooms/areas designated ▪ Control areas designated ▪ Location of plumbing fixtures and appliances ▪ Location of mechanical appliances and equipment ▪ Fire extinguisher location(s) ▪ Accessible routes and elements
16	<input type="checkbox"/>	<input type="checkbox"/>	Reflective Ceiling Plan with: <ul style="list-style-type: none"> ▪ Ceiling type(s) and location(s) with details ▪ Exit Signs ▪ Emergency lighting ▪ Lighting type and wattage
17	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Elevations of All Sides of Building with: <ul style="list-style-type: none"> ▪ Building height and where average finish grade strikes the building ▪ Exterior material(s) ▪ Door(s), window(s) and opening(s)
18	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Sections: <ul style="list-style-type: none"> ▪ Through all different portions of the building from the foundation through the roof ▪ Detailing all components and materials
19	<input type="checkbox"/>	<input type="checkbox"/>	Details of: <ul style="list-style-type: none"> ▪ Flashing and weather barriers ▪ Control joints ▪ Intersections at framing members ▪ Stairway treads, risers, headroom, landings, guards, and handrails ▪ Fire stopping methods including head joints, membrane and through penetrations ▪ Fire-rated assemblies ▪ Accessible elements and features
20	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Structural Plans with: <ul style="list-style-type: none"> ▪ Foundation ▪ Floor framing ▪ Roof framing ▪ Locations and sizes of Columns, posts, beams and girders ▪ Stairways ▪ Shear walls and diaphragms ▪ Manufactured products
			2/2

	Appl.	Staff		# of Copies
21	<input type="checkbox"/>	<input type="checkbox"/>	Downtown Design Guidelines Review Checklist (if required): Required for project sites located as shown on Figure 18.52.070.A.1	2/0
22	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	SEPA Checklist (if required): (<i>See applicant note 1 below</i>) <ul style="list-style-type: none"> See SEPA categorical exemptions in KMC 19.35.060 and WAC 197-11-800. Mailing Address Labels (if SEPA required): <ul style="list-style-type: none"> For property owners located within 1,000 feet of the site, but the area shall be expanded as necessary to send to at least 20 different nearby property owners. Mailing labels can be obtained from a title company. 	2/0
23	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Supporting Documents <ul style="list-style-type: none"> Structural Calculations for both gravity and lateral Washington State non-residential energy code compliance form(s) Soils report from a licensed geotechnical engineer (<i>See applicant note 2 below</i>) Flow chart for determining type of drainage review required (Figure 1.1.2.A) Drainage Report and Plans This checklist Stamped and approved building enclosure documents for multiunit residential buildings (Engrossed House Bill 1848- RCW 64.34) Hazardous Material Inventory Statement and Management Plan 	2/2 2/2 3/0 1/0 2/0 5/2 2/0 2/2
24	NOTES: <ul style="list-style-type: none"> # of Copies: The first number is the amount of copies required for new, addition, change of group or use, and the second number is the amount of copies required for interior work or repairs to structures. A Washington State licensed architect must design, stamp and sign the plans for buildings over 4,000 square feet or with more than four residential units. A Washington State licensed engineer must design, stamp and sign the plans for significant buildings. All deferred submittals and other required permits are noted on the plans. New restaurant/food facility establishments are required to have the plans approved by the King County Department of Public Health prior to issuance of the permit. Facilities licensed by Washington State are required to have the plans approved by the Washington State Department of Health prior to issuance of the permit. Sites with septic or wells must submit an approved plan from the King County Department of Public Health prior to issuance of the permit. Where structural load-bearing members and assemblies are constructed by fabricators, the fabricator will need to be approved prior to the issuance of the permit. Applications for which no permit is issued within 18 months will expire, and applications may be canceled if an applicant fails to respond to the department's written request within 90 days of the date of request. Design review may be required if in certain parts of the City (KMC) All plan check fees are due at application intake. 			

APPLICANT NOTES:

- WSDOT and FHWA have issued a final SEPA and NEPA Record of Decision for the SR-520 Floating Bridge and Landings Project utilizing a Final EIS. The SEPA Notice of Action Taken was issued on August 11, 2011. Kiewit General Manson (KGM) use of the Kenmore Yard has been evaluated and a NEPA reevaluation / SEPA addendum to that FEIS has been issued. The NEPA reevaluation /SEPA addendum was issued December 9, 2011 and is being provided to Ecology. There is no comment period for the NEPA reevaluation / SEPA addendum. The SEPA appeal period on the Final EIS ended on September 2, 2011.
- Included with this application is an addendum to the Geotechnical Report for Pioneer Towing Site Maintenance and Restoration dated November 30, 2011. Refer to full report for soils information.